Office of Energy Efficiency and Renewable Energy U.S. Department of Energy c/o Meeting Management Services 1201 New Jersey Ave., NW Washington, DC 20001



EXHIBITOR PROSPECTUS



The Office of Energy Efficiency and Renewable Energy,
The U.S. Department of Energy

The Texas Industries of the Future



Energy-Efficient Process Technologies and Best Practices Chemical & Refining Industries March 17 – 19, 2003 Houston, Texas

TEXAS TECHNOLOGY SHOWCASE 2003





Background

This conference will bring together energy and environmental professionals in the chemical and refining sectors in Texas, along the Gulf Coast, and nationally. We are seeking a mix of technology providers, service providers and organizations that have products and services that will facilitate chemical plants and refineries in Texas and nationally to increase energy efficiency, improve environmental performance and reduce cost.

Program tracks include sessions on NOx reduction technologies, plant optimization, VOC reduction technologies, separations or distillation, combined heat and power, plant automation, sustainability, supply chain, survival strategies for small and medium sized plants, commercialization resources, and others. See the Showcase website for session listings. Exhibitor applications will be screened to meet the criteria below. A limited number of exhibitor booths will be reserved for emerging technologies that are near commercialization and have received prior DOE funding.

Criteria

Exhibitors are sought that provide technologies or services that meet all or many of the following criteria:

- ✓ Improves energy efficiency in the chemical or refining sectors.
- ✓ Reduces or is neutral with respect to environmental emissions (technologies that reduce emissions, particularly air emissions, will rank the highest towards acceptance).
- ✓ Has proven commercial scale performance data that can be discussed with prospective customers.
- ✓ Will be represented at the Showcase by the technology developer or at least one person with an in-depth knowledge of the technology performance capabilities.
- ✓ Will prepare a case study on technology performance, available by March 17, 2003 (to be included on the Showcase website and distributed by the exhibitor at the event.) This does NOT have to be of a commercial demonstration.
- ✓ Can provide an end-users application list to prospective customers at the event.

Application Process

- ✓ Complete application form and submit DEADLINE FOR APPLICATIONS IS JANUARY 31, 2003
 - → You may also download application in Adobe Acrobat or Word Document format at www.showcasetexas.org
- ✓ Applications will be reviewed during the month of February.
- ✓ Accepted applications will be notified on February 14, 2003
- ✓ Written agreement to exhibit and payment of \$750 must be submitted by Friday, February 28, 2003 or you may forfeit your space.
- ✓ Any forfeited spaces will be re-opened to other applicants.

General Information

When:

March 17 - 19, 2003

Where:

Radisson Astrodome Houston, Texas

Exhibitor Fee:

\$750.00

Who will attend:

750 attendees including:

- Chemical manufacturing and refinery plant managers
- Plant utility and environmental engineers
- Technology experts
- University/national laboratory researchers
- Equipment suppliers
- Local, state and federal government leaders
- Environmental agency staff

Hosts

- The Office of Energy Efficiency and Renewable Energy
- The U.S Department of Energy
- The Texas Industries of the Future

Additional Information

You may access additional information and download applications at www.showcasetexas.org







TEXAS TECHNOLOGY SHOWCASE 2003

Schedule at a Glance									
	MONDAY March 17, 2003		TUESDAY March 18, 2003		WEDNESDAY March 19, 2003				
8:00 AM 9:00 AM			Morning Plen 9:00 – 10:00 a		All Day Plant Tour 8:00 am to 4:00 pm	Half-Day Plant Tour 8:00 am to Noon	Breakouts 1D – 5D 8:00 am to 11:00 am		
10:00 AM 11:00 AM 12:00 PM 1:00 PM	Opening Lund Plenary Addre Noon – 2:00 pm	ess	Breakouts 1B - 6B 10:20 AM to Noo Lunch Plenary Addr Noon - 2:00 Pl	ess			Closing 11:15 - Noon		
3:00 PM 4:00 PM 5:00 PM	Plant Tours A 2:00 – 6:00 pm	Breakouts 1A – 6A 2:00 – 5:00 pm	Plant Tours B 2:00 – 6:00 pm	Breakouts 1C - 6C 2:00 - 5:00 pm					
6:00 PM 7:00 PM 8:00 PM	Reception 5:30 – 7:30 pm		Reception 5:30 – 7:30 pm						

Yellow time-blocks indicate dedicated Exhibit Hall Hours

* SCHEDULE IS SUBJECT TO CHANGE ** PLANT TOURS ARE CONTINGENT ON AVAILABILITY AND DEMAND

Exhibitor Set-up:

Monday, March $17 \sim \text{Noon} - 5:00 \text{ pm}$

Exhibit Hall Hours:

Monday, March $17 \sim 5:30 - 7:30 \text{ pm}$

Tuesday, March $18 \sim 9:00 \text{ am}$ - Noon & 2:00 - 7:30 pm

Exhibitor Breakdown:

Tuesday, March $18 \sim 7:30 \text{ pm} - 9:30 \text{ pm}$ Wednesday, March $19 \sim 7:00 \text{ am} - 10:30 \text{ am}$

What is included in Exhibitor Package

- One 10'x 8' Booth
- One 6' skirted table
- Standard 8' back drape, 3' side drape
- Two chairs

- One wastepaper basket
- One booth identification sign
- Two Exhibit Hall Only passes
- One 7" x 44" Identification Sign

Rules & Regulations





Texas Technology Showcase 2003

- **1. CODES AND AGREEMENTS:** The Exhibitor hereby agree to be bound by the "Rules and Regulations" set forth in this document.
- 2. SPACE ASSIGNMENTS: Booth and event sponsor request will be addressed in order of receipt of applications and payment. In order to emphasize the relevance and importance of Exhibitors' product and services, the exhibit hall will be arranged to promote your offerings in a non-competitive environment. Exhibitor locations will be assigned to booths based on best fit. Texas Showcase Management (TSM)/Meeting Management Services (MMS) reserves the right to make final assignments. Within these rules, decisions regarding space are solely at the discretion of TSM/MMS.
- **3. Exhibit Hours:** Setup 12:00 to 5:00 pm, March 17, 2003, Exhibit Hall Hours 5:30 pm to 7:30 pm March 17, 2003; 9:00 am to 12:00 pm & 2:00 to 7:30 pm, March 18, 2003. Breakdown 7:30 pm to 9:00 pm, March 18, 2003 and 7:00 am to 10:30 am, March 19, 2003. Times subject to change.
- **4. Use of Space:** The Exhibitor shall not sublet or share the booth provided by TMS/MMS, nor shall the exhibitor assign this lease in whole or in part without written notice to and approval from TMS/MMS. The Exhibitor, as specified in these rules and regulations, will forfeit space not occupied by the close of the installation period (5:00 pm, March17, 2003). The space may be resold, reassigned, or used by the exhibit management.
- **5. Early Dismantling of Booths:** Exhibits are to remain set up until 7:30pm, March 18, 2003. Early dismantling of booths may result in loss of Exhibitor privileges in future years.
- **6. Exclusion:** TMS/MMS reserves the right to exclude or to require modification of any display or demonstration which, in its sole discretion, it considers unsuitable or not in keeping with the character of the show. TMS/MMS shall have the right to prohibit the use of amplifying equipment or music, which, in its sole discretion, it considers objectionable. TMS/MMS reserve the right to demand modification of the appearance of dress or person used in connection with displays or demonstrations.
- **7. Safety Regulations:** The use or storage of flammable liquids, gases, or solids will not be permitted. Only a safety film can be used. Video presentation must be arranged so that aisles are not blocked. Exhibitors must adhere to all municipal and state laws, rules and regulations. No combustible decorations are allowed and other material must comply with fire department regulations.
- **8. Liability:** The Exhibitor assumes the entire responsibility and liability for losses, damages and claims arriving out of injury or damage to Exhibitor's displays, equipment, and other property brought upon the premises of the Radisson Astrodome

(Hotel) and agrees to indemnify and hold harmless TSM/MMS, its parent affiliates, their heirs, executors, directors and assigns, and the Hotel, its agent, servants and employees, against any and all liability, losses, damages, and claims. Exhibitor shall be fully responsible to pay for any and all damages to property owned by the Hotel, its owners, and managers, which results from any act or omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless, TSM/MMS and Hotel, its owners, managers, officers or directors, agents, employees, subsidiaries, and affiliates, from any damages or charges resulting from Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expense arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of the Exhibitor's occupancy and use of the exhibition premises, the Hotel, or any part thereof. All rules and regulations are subject to changes under this contract. 9. Guard Service: TSM/MMS will provide guard service when the exhibit hall is closed and exercise reasonable care for the protection of Exhibitors' material and display. Beyond this.

10. Official Service Contractor: To assure orderly and efficient installation, operation and removal of the displays, and to minimize confusion by the presence or solicitation of unknown or unqualified firms, TMS/MMS will select a firm as our official service contractor. The Official Contractor will send all confirmed exhibitors a service kit containing information on furnishings, electrical, signs, labor, booth cleaning, display rental, telephone, audio/visual, photography, computer rental, and recommended transportation carriers.

TSM/MMS, its Officers, agents, employees, subsidiaries,

affiliates, and members (separately or collectively) cannot

destruction of an exhibit or for the property of an exhibitor

accept responsibility for any damage to or for the loss or

either from fire, theft, or accidents or other causes.

- **11. Amendment of Rules:** Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the decision of TSM/MMS and the Hotel. These rules and regulations may be amended at any time by TSM/MMS and the Hotel. All amendments shall be binding on Exhibitors.
- 12. Cancellation/Refund: In the event the Exhibitor cancels its reservation for space, and does so on or before February 17, 2003 the Exhibitor will be refunded the rental fee less a \$500 non-refundable deposit per booth. Cancellations received after February 17, 2003 will forfeit the entire rental fee. No refunds will be made if space is not used, or for spaced not used part of the time.

The foregoing regulations have been formulated for the best interests of all Exhibitors and Sponsors.







APPLICATION FORM

Texas Technology Showcase 2003

First Name	N	MI 1	Last Name	
Organization				
Mailing Address	SS			
City	State	<u> </u>	Zip	
Phone	F	`ax	Email	
	ess of the event in	facilitating commercial Please answer	y four months after the Showcase, pro application of the technology or service the following question the page(s) to complete the question	ce. 1S
☐ Technology ☐ Service Pro	Provider (Pleas vider or Consult	scribes your organizate complete Section A) ant (Please complete Sency or Association (I)	
SECTION	A: Techno	plogy Provider (ies) the technology(i	es) best fits:	••••••••
☐ Plant Computi ☐ Boilers & Util		☐ Mechanical Equipmen ☐ Process Technologies		□ VOC Reduction Technologies □ Other
2. Has this tec3. Identify the address if diffe	hnology previous person(s) to be serent from the co	taffing the exhibit and mpany contact.	e DOE? List program, DOE contact d experience with the technology(ie (energy usage and environmental e	es). List phone and email

current phone number and email address.

5. If the technology is commercialized, provide an end-users application list, including company and contact name,

to be exhibited. If commercial-scale performance data are not available, describe other data that supports your assertion of the technology's energy and environmental performance. Technologies without commercial scale

performance data will be considered, based on space availability.

APPLICATION FORM





SECTION B: Service Provider or Consultant

- 1. Please describe the services that you will be exhibiting.
- 2. Please identify the person(s) to be staffing the exhibit and experience with the service. List phone and email address if different from the company contact.
- 3. Please describe your experience with this audience.
- 4. Please provide an end-users list, including company and contact name, current phone number and email address.

SECTION C: University, Agency or Association

- 1. Please describe the program or services that you will be exhibiting. You can attach your organization's brochure, if applicable.
- 2. Please identify the person(s) to be staffing the exhibit and experience with the service. Please list phone and email address if different from the company contact.
- 3. Other:

Submit Application to:

Texas Technology Showcase ~ Exhibits • 1201 New Jersey Avenue, NW • Washington, DC 20001 or fax to 202-624-1766 or email to TexasShow@meetingmgmt.com

For Questions:

Please call David McKennon at 202-624-1784 or write to TexasShow@meetingmgmt.com

Deadline for application is January 31, 2003

Exhibitor Fee of \$750 will be due upon acceptance to the exhibit at the Showcase